

ANNUAL GENERAL MEETING PAPERS

AGENDA

5.30pm, Wednesday 28th September 2016

Department of Health Theatre
D Block, 189 Royal Street, East Perth

1. Welcome to Country – Marie Taylor
2. Apologies
3. Minutes of 2015 Annual General Meeting
4. Presentation of Annual Report
5. Audited Financial Report 2015-2016
6. Appointment of Auditors for 2016-17
7. Special Resolution – Change to HCC Constitution
8. Appointment of Board members to vacant positions.
9. General Business – no items received
10. Panel Q&A – Consumer Engagement in the New World Order
11. Vote of thanks
12. Close AGM

Please join the Board & staff
afterwards for light refreshments.



GETTING THERE



Public Transport		Parking:	
500m walking distance from Claisebrook Station	Yellow CAT – “Royal Street Carpark Stop” Runs every 8 mins. 7:00am - 7:30pm	FREE parking after 6pm on Wittenoom St, Clotilde St, Hill St and Royal St.	PAID parking at Royal Street carpark.



AGENDA ITEM 3 - MINUTES OF AGM 2015

HELD on Wednesday 30TH September 2015 at 5:30pm

At the Health Department, 189 Royal Street, EAST PERTH

MEETING OPENED: 5:42pm by Michele Atkinson de-Garis

1. WELCOME TO COUNTRY – DR RICHARD WALLEY

PRESENT

Members

**=non-members*

Errol	Allen	Sam	Howkins
Debbie	Borshoff	Alex	Jones
Kylie	Fryer	John	Millan
Sarah	Holt-Foreman	Lynne	Evans
Mr	Abraham	Jack	Hondros
Mrs	Abraham	Stella	Hondros
Nicole	Humphry	Sonia	Yeates
Alanna	Clohesy	Tom	Whitelaw
Kath	Mazzella	Pamela	Heald
John	Burton	Margaret	Ryan
Kate	Goodman	Robyn	Wright
Sue	Haydon	Tilly	Chrissy's partner
Lee	Smoire	Henrica	Fogliani
Anne	McKenzie	Rasa	Subramaniam
Stephanie	Newell	Marline	Sykes
Margaret	Walsh	Cheryl	Holland
Ann	Banks	Tony	Addiscott
Roger	Cooper	Michele	Atkinson-de Garis
Juliette	Mundy	Ruth	Sims
Meegan	Taylor	Tom	Benson
Pip	Brennan	Tim	Benson
Lucy	Palermo	Jenni	Ibrahim
Carly	Parry	Hayley	Haines
Chrissy	Ryan	Nigel	D'Cruz
Martin	Whitely		

2. APOLOGIES

Josephine George, Penny Thomas, Edna Humphries, Frank Smith, Frank Parkinson, Antonia Clissa, Phil Gleeson, Yvonne Parnell, Marion Woods, Joy Allen, Alex Allen, Deb Costello, Margaret McRae, Dale Leeson, Maureen Felton, Darlene Cox, Gaye Campbell, Joy Allen, Alison Xamon, Michele Kosky, Judy Watson, Dianne Bowyer, Jenny Hall, Rosemary Wolfenden, Alan Robinson, Ron Oakley, Rona Oakley

Ruby Collins, Josephine George, Taryn Harvey, Andrea Creado, Alison Comparti, Laura Elkin, Bernadette Wright, Marcella Hegarty, John Dalgleish, Anne Healy, Colleen Wann, Evone Neckelson, Michelle Nelson-Cox, Kathy McCoy, Errol Allen, Tessa Jupp, Bruce Campbell, Renate Charban, Alma Digweed, Linda Beresford, Marie Matthews, Ron James, Michelle Kay



3. MINUTES OF THE 2014 AGM

MOTION

IT WAS MOVED THAT THE CIRCULATED MINUTES FROM THE 2014 AGM WERE A TRUE AND CORRECT RECORD.

**MOVED: RASA SUBRAMANIAM
MURPHY**

SECONDED: SEAMUS

4. PRESENTATION OF ANNUAL REPORT

Chairperson's Report – Michelle Atkinson de-Garis formally introduced Pip Brennan as the new Executive Director for HCC – although Pip commenced in January 2015, many members may not have had an opportunity to meet her in person.

Michelle thanked Pip Brennan and the staff of the Health Consumers' Council for their commitment and support during the past year and invited Pip to the lectern to talk about the Annual Report and explain current activities and strategies at HCC. Introduction of Strategic Plan for 2015-18 which will be on the website shortly. Pip explained the key elements of our new contract with the Health Department for a five year period. Specifically, key issues are outcomes based funding and the disappointing news that the federal government will not be renewing the Aboriginal Advocacy funding agreement. Due to the withdrawal of Commonwealth funding, this program will lose 70% of the funding after 30th June 2016. As a result, our biggest focus at HCC in the immediate future is sourcing alternative revenue streams to secure further funding in order to continue to deliver support and advocacy to the aboriginal community.

Additionally, we are aware that discussions around the MBS items will be underway in the immediate future and advise that HCC will be involved in this.

MOTION

IT WAS MOVED THAT THE ANNUAL REPORT BE TABLED AND ACCEPTED BY MEMBERS.

MOVED: TONY ADDISCOTT

SECONDED: PAMELA HEAL



5. AUDITED FINANCIAL REPORT

Tony Addiscott presented the financial report. Operating surplus increased by \$130K as well as increasing the equity by \$214K. The financial management structure of the organisation has changed somewhat, with the introduction of the Finance Committee. The committee operates very effectively. The forecast for the 2015-16 financial year is for a small profit or possibly break-even.

MOTION

IT WAS MOVED THAT THE FINANCIAL REPORT BE ACCEPTED AS A TRUE AND ACCURATE ACCOUNT.

MOVED: TOM BENSON

SECONDED: TIM BENSON

6. APPOINTMENT OF AUDITORS FOR 2015-16

Good governance has seen HCC seek three quotes from Accountants/Auditors to ensure competitive market rates. Australian Audit, as recommended by the Treasurer, have provided the best option in both customer service and value for money. Australian Audit are the current Auditors for HCC and their detailed understanding of HCC is a benefit that was factored in to the recommendation process.

MOTION

IT WAS MOVED THAT AUSTRALIAN AUDIT CONTINUE AS AUDITORS FOR HCC DURING THE 2015-16 FINANCIAL YEAR.

MOVED: SEAMUS MURPHY

SECONDED: SONIA YATES

7. SPECIAL RESOLUTION – CHANGES TO THE CONSTITUTION

Q: Tim Benson

“What is the rationale behind reducing the term of membership required for Board Election. Historically, the 12-month time period was to avoid any attempts to stack the Board.”

This was addressed by the HCC Chair and Treasurer who summarised it as the reduction in time between a member joining the organisation and being eligible to nominate for the Board supported the objective of building a diverse and skilled Board.

MOTION

THE PROPOSED CHANGES TO THE CONSTITUTION BE APPROVED.

VOTE WAS HELD AND RESULTS WERE:

VOTING WAS 38 FOR, 6 ABSTENTIONS AND 1 AGAINST (TIM BENSON)



8. APPOINTMENT OF BOARD MEMBERS TO VACANT POSITIONS

Ballot Papers were tallied and the successful candidates were announced to the meeting. Tony Addiscott (Treasurer) thanked Michelle Atkinson de-Garis for long-standing commitment to the organisation and advised members that during her tenure Michelle has demonstrated that she is a very competent, hard-working Chairperson.

MOTION

IT WAS MOVED THAT THE BOARD MEMBERS SUCCESSFULLY ELECTED BY MEMBERS AT THE 2015 AGM AND WHO ARE LISTED BELOW ARE APPOINTED TO THE HEALTH CONSUMERS' COUNCIL BOARD OF MANAGEMENT FOR 2015-16.

TONY ADDISCOTT
HAILEY HAYNES
ANNE BANKS
JOHN BURTON
KYLIE FRYER
TOM BENSON

MOVED: ANNE MCKENZIE

SECONDED: LORRAINE POWELL

9. **GUEST SPEAKER:** TARUN WEERAMANTHRI, ASSISTANT DIRECTOR GENERAL, PUBLIC HEALTH IN WA HEALTH.

[Tarun Weeramanthri\Taruns Speech.m4a](#)

6:34pm – meeting closed

Agenda Item 7 - Special Resolution Change to HCC Constitution

“That the Health Consumers’ Council amend the existing clause 24.2 to the proposed new clause 24.2”

The Special Resolution is endorsed by the majority of the current Board of Management of the Health Consumers’ Council.

Rationale:

HCC is delighted to advise that we have been successful in our application to the Australian Charities and Not for Profit Commission to be noted as a Health Promotion Charity. This paves the way for HCC to obtain tax deductible gift recipient status (DGR for short). This means we can offer potential donors a tax deduction on their donation, and we will also be able to access grants and philanthropic funding sources that have DGR status as a pre-requisite. Another benefit is that it enables salary packaging and other staff benefits which support the aim of retaining staff.

The Australian Tax Office has notified HCC that we need to update Clause 24.2 in our Constitution with the paragraph that fulfils their requirements to complete HCC’s DGR status application. HCC has sought DGR status for some years and if we are able to obtain agreement from the membership to change clause 24.2 within a 21-day timeframe we will be able to progress the DGR application without further delay.

EXISTING CLAUSE 24.2

If upon the winding up or dissolution of the Council there remains after satisfaction of all its debts and liabilities any property whatsoever, the same must not be paid to or distributed among the members, or former members. The surplus property must be transferred to a Western Australian association incorporated under the Act which has similar Objects to and which is not carried out for the purposes of profit or gain to its individual members and which is registered as a charitable association. The Council’s Members will determine by ordinary resolution which association the surplus funds will be paid to.

PROPOSED NEW CLAUSE 24.2

If the organisation is wound up or its endorsement as a deductible gift recipient is revoked (whichever occurs first), any surplus of the following assets shall be transferred to another organisation with similar objects, which is charitable at law, to which income tax deductible gifts can be made:

1. gifts of money or property for the principal purpose of the organisation
2. contributions made in relation to an eligible fundraising event held for the principal purpose of the organisation
3. money received by the organisation because of such gifts and contributions

Agenda Item 8.

Appointment of Board members to vacant positions

There are three vacant positions and eight nominations for the Health Consumers' Council Board of Management. Voting will take place before the AGM and the vote count will be announced at Agenda Item 8.

RE-NOMINATING

Cheryl Holland

Cheryl has been a member of the HCC Board since being elected in September 2013. She has served as Treasurer, Deputy Chair, and since January 2016, Acting Chair of the Board.

Cheryl's experiences are in both not-for-profit and commercial organisations and include various industries, including providing services to children challenged with disability and their families/carers as Senior Manager with the Australian Red Cross, and as Donor Services Manager – WA/NT for the Australian Red Cross Blood Service. She is passionate about customer service and engaging with consumers/patients to achieve better health outcomes.

These not-for-profit experiences, along with her business roles, enable Cheryl to more effectively participate in a governance role. She has experience and education in marketing, corporate finance, strategic management, process/quality management, among others, this has allowed Cheryl to understand the issues facing the HCC, to consider appropriate issues and outcomes and to be a better decision maker and Board participant.

Cheryl was born and raised in the USA and is married to an Australian (Ken) – they chose to make Perth their home almost 14 years ago. In the US, Cheryl earned her BS degrees in Wood Engineering and in Marketing at Syracuse University and her MBA in Strategic Management and Corporate Finance at the Krannert Graduate School of Management-Purdue University. Joining the HCC and nominating to the Board has given Cheryl the opportunity to more fully participate in our community, supporting an area about which she feels strongly.

Tricia Walters

Tricia Walters and three of her four brothers were born in India (1937-1949). Her father served with the British Army and spent time in Burma during WWII. Two brothers also served in the Armed forces, and all ended up with PTSD. Her youngest brother Phillip (1950) had Down Syndrome and living with mental illness became the norm.

Education was regularly interrupted by postings overseas, so Tricia undertook secretarial training working her way up into the position of secretary/ personal assistant to Directors of major corporations and management consultants. She moved to Australia in 1974, worked for various organisations including Qantas (18 years) before retiring to the country. Australia provided education opportunities and Tricia has completed a Diploma of Business Administration and a Bachelor of Arts (English & Ancient History) at University of Western Australia 2004.

Moving to a rural area has highlighted that services available in the Metropolitan area, such as

specialists, doctors, pharmacy, dentist, taxis, are not available in a great number of rural areas. Coupled to this is the high road toll, the distance needed to travel to access even the most basic healthcare services. Good health is often taken for granted but early detection for cancer may have prevented the early death of Tricia's father, two brothers and a husband.

Tricia believes that if you want things to change you have to put in time and effort, you may not win but at least you have tried. Tricia currently holds the following positions:

- 2013 – present Board Member of the Health Consumers' Council (WA) Inc.
- Secretary of the Local Health Advisory Group (YHAG)
- Member of the Western District Health Advisory Council (DHAC)
- Councillor for the Shire of York

Training & experience:

- Undertaken HCC Speaker Training
- Participated as a HCC member in the Clinical Senate Debate – Pre-Hospital Assessment – Avoiding the Revolving Door, 26 March 2010

As a country resident Tricia has appreciated the opportunity to offer a rural perspective on the Board of the Health Consumers' Council (WA).

Lyn Dimer

Lyn Dimer is a key advocate within the Aboriginal community.

- She aims to increase mainstream and staff knowledge on cultural issues and appropriate ways of working within Aboriginal communities
- Lyn is an identified person within the Aboriginal community, therefore reducing the time to build relationships
- Lyn is seen as a leader at the forefront of Aboriginal health and cultural issues which affect the Aboriginal community locally
- Promotes public relations between staff and community and acts on issues relating to Aboriginal health
- Provides representation on professional and health working parties and committees as required. Participates in meetings and conferences as required:
 - Undertakes activities to develop and maintain professional skills
 - Participates in performance management with supervisor
 - Performance manage project officers working within team
 - Provides preceptorship for health promotion persons commencing in Aboriginal health
- Apply NHF policies and procedures to current workload
- Maintains confidentiality of organisation business and work related issues
- Manages and organises workload with minimal supervision
- Provide training, guidance and support to health professionals working in Aboriginal health
- Implements and evaluates Aboriginal health programs and the outcomes
- Supervise project officers working in Aboriginal health program
- Actively encourages and support family/community members to engage in healthy lifestyle changes
- Build collaborative partnerships and relations with NGOs and GOs
- Advocates for better health outcomes for the Aboriginal people
- In partnership with others, prepares submissions and report back to funding agencies

- Provide leadership to local community - to empower my people with knowledge and skills around their health to be able to take control and improve their personal health and wellbeing
- Sit on interview panels when an Aboriginal person is required
- Support research in CV health

Awards

- Standing Strong Together - Aboriginal and Torres Strait Islander Health Award, Royal Australian College of General Practice, 2007
Lyn shared this award with Dr Tim Leahy acknowledging the work done in Aboriginal cardiovascular health and for the relationship building with community people and maintaining this relationship today.
- Practitioners Promotion of Indigenous Cardiovascular Health Award, West Australian Cardiac Rehabilitation Association, 2009
For having a passion, commitment and dedication to Aboriginal cardiovascular health, making a difference to the lives of many Aboriginal people
- President's Award - National Heart Foundation- Heart Foundation Perth Office, 2007
For ongoing commitment, dedication, working with a passion, sharing cultural knowledge and exchanging two-way learning with colleagues and other health professionals in the community to make a difference in and for Aboriginal people and health.

NEW NOMINEES

Adrian Gallo

Adrian Gallo is an Area Sales Manager in Western Australia with the Mantra Group. This position allows him to increase his professional network, aiming to develop long-term value growth opportunities through account management and B2B sales relationships.

He began his board director journey as a Non-Executive Director at Hepatitis WA. He has since been: co-opt Board Director at Mental Illness Fellowship of WA; Council of Governor at YMCAWA; a member of the Consumer Advisory Council of Royal Perth Hospital; a Consumer Representative on the Developmental Pathways Project with the Telethon Kids Institute and a Consumer Representative on the Cancer Council WA Cancer Epidemiology Network.

Adrian is currently enrolled at Murdoch University and is undertaking a Bachelor of Business (Double Major) in Management and Hospitality & Tourism Management. He currently participating in the Australian Tourism Export Council - 2016 Emerging Leaders of Inbound Tourism Excellence (ELITE) Program. It is challenging because his previous employer sponsored him, but due to Adrian's new job and policy for participating in these programs, he has had to fund and participate personally. The process of applying involved a questionnaire and required industry referrals with his application. He is expected to graduate in Canberra in November.

To increase his knowledge in governance Adrian recently graduated from the Emerging Leaders in Governance Program, run by Southcare Incorporated; where he wrote a book on Boardroom Diversity. Last year, he was involved in the Murdoch Student Emerging Leaders Program at Murdoch University, where he was part of a group who assisted Baptistcare to assist dementia and Alzheimer's patients.

When he is not working, studying or volunteering. He enjoys staying at home and being a husband, father (of two young boys), training to climb Mt. Kosciuszko next year and catching up on various TV series.

Colin Phillips

Colin Phillips is the current Manager of the Arche Health Ltd Aboriginal Health Team. Colin has an extensive working history in Aboriginal Health nationally to improve the outcomes of individual's health and also increase their access to services and programs.

Colin's management and support of the Arche Health Aboriginal Health Team has demonstrated proud history of providing quality Aboriginal health programs and services as well as assisting GP practices to provide a culturally appropriate health service and environment to improve the health outcomes of Aboriginal people in the south eastern metro region.

Colin has ensured Aboriginal health has successfully been entrenched within the organisation with its Aboriginal team running diverse and innovative programs. The success of these programs has been recognised nationally as an outstanding example of commitment towards delivering culturally appropriate holistic health care through the interactive engagement of the Aboriginal community.

Colin has also promoted himself not only within the health sector but also within the local Aboriginal community Colin which has resulted in the following appointments and representations

- Chairperson for the Yorgum Aboriginal Corporation
- Indigenous Representative on the WA Primary Health Alliance Community Engagement Committee (Perth South)
- Member of the Health Consumer Council of WA
- Member of the City of Belmont Aboriginal Reference Group
- Member of the WA Aboriginal Health Planning Forum.

Some career highlights include:

- Vice Chairperson of Wiraka Maya Aboriginal Health Service
- Member of the Medicare Australia Aboriginal Reference Committee

Jonine Collins

Jonine is the current WA Executive Officer of the Stroke Foundation. She has worked for more than 25 years in the health and community services sector. This has included management and senior executive roles across these sectors, with a particular focus on primary health care. She has overseen the implementation of many innovative health care programs and clinical services, including mental health, suicide prevention, chronic disease, aged care and services to the Aboriginal community, homeless and other marginalised populations. Jonine's various roles have provided her with considerable experience in advocacy, leadership, strategy, not-for-profit governance and government contracting both at the State and Commonwealth level.

Jonine's time in the health sector has given her an appreciation of the many issues that are faced by consumers and carers on a daily basis. She has been acutely aware of the issues that still exist in the health system like equity and access, difficulties in people being able to navigate the system, inadequate discharge planning, poor access to affordable and appropriate primary care services, low levels of health literacy and disregard for patient centred care. It has given Jonine great insight into the need for both systemic and individual advocacy and highlights the opportunities for grass roots campaigns and strategies.

Alan Alford

Alan is currently engaged in the mental health and primary health sectors and continues to excel in both sectors of health. He is ambitious and passionate about strategic business planning, the independent functions of an organisation, public relations, stakeholder engagement, and contributing to creative innovative outcomes to generate a positive environment. Alan presents himself here as a strong, capable candidate with the experience and skill sets obtained over a career of some 30 years to contribute towards, developing and implementation of the strategic directions which will develop the Health Consumers' Council (WA) business model and is therefore confident of thriving in such a role.

Alan's career has seen his entrepreneurial and leadership skills develop to exceptional levels. His success in similar roles is testament to this and indicative of future outstanding results. Alan's qualifications, experience, and studies are many and varied which provide a unique and very broad knowledge base with exceptional senior management experiences, change management, and NFP governance experience. With extensive experience within the human resources and community health sectors. Alan's vast work place experience can only add to the value and visionary requirements of the role which will enhance outcomes.

Alan has gained many of the attributes HCC require through previous commercial positions, the human services sector and continued studies. In 2007, he commenced studies with the Australian Institute of Company Directors and became an affiliate member, which he is keen to continue.

Alan's abilities and aptitude to conduct research and investigations, his analytical skills, commerce, economics familiarities and accounting knowledge can be assets to the role requirements. He is knowledgeable of risk management principles, competent with marketing and communication issues along with relationship/partnership management principles, board administration for NGO's, human resource management, OHS activities, contract management, activity reporting, funding submissions, strategic planning, and working as a member of cohesive professional teams. Alan is a motivated, self-starter, with proven ability to develop and achieve strategic goals, a natural excitement for success, professional negotiation skills, excellent leadership qualities, and a person with a creative initiative towards marketing all of which can contribute to the strategic directions of the Health Consumers' Council, while upholding the culture and ethos of the organisation.

Q&A PANEL 6pm

CONSUMER ENGAGEMENT IN THE NEW WORLD ORDER

What will consumer engagement look like in the new world of devolved health services?



This will be an unscripted, Q&A session (no prepared speeches) where we will hear the views of the Deputy Director General of WA Health, Rebecca Brown, Child and Community Health Service Board Chair Ms Debbie Karasinski, North Metropolitan Board Consumer Representative Ms Michele Kosky and Area Health Service Executive Director Liz MacLeod.

Following the AGM please join the Board & staff after for light refreshments

For any enquiries contact the office on (08) 9221 3422 or via
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