



ORG_04_M	Membership	POLICY
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Applies to: External Stakeholders
Specific responsibility: HCC Staff, Executive Director

Version: 3
Date approved: TBA
Next review date: 2020

This policy is made pursuant to Part 3 Division 6 of the of the Rules of the Health Consumers' Council (WA) Inc

1.0 ELIGIBILITY

Individuals who, and organisations that, embrace the Health Consumers' Council of WA vision are eligible for membership as outlined in Rule 4 and 5.

2.0 CLASSES OF MEMBERSHIP

2.1 Individuals

Individuals may join and continue their membership annually at no cost. A small annual fee of \$50 for postage will be charged for Members who elect to have hard copies sent to them. HCC can waive this in cases of hardship, application must be submitted in writing sent to the Executive Director.

As an individual member of the Health Consumers' Council you:

- will receive free Health Matters magazines and E-newsletters
- are able to submit items for eNews or Health Matters
- enjoy discounted attendance for Cultural Competency Workshops
- are invited to contribute & comment on HCC submissions & policies
- enjoy free Consumer Representative Workshops
- are eligible to become a HCC nominated Consumer Representative on health-related Boards/Committees
- are invited to Members only events (AGM & End of year Celebrations)
- are invited to [HCC Consumer Excellence Awards ceremonies](#)

- are entitled to one vote at meetings
- are entitled to nominate for election to the HCC Board

If you would like to join the Health Consumers' Council as an individual, [click here to complete our membership form online](#).

Alternatively, click [here](#) to download, complete and submit the individual membership form or send it to us via:

Email – info@hconc.org.au

Post – Health Consumer's Council, GPO Box C134, PERTH WA 6839

Contact us on 9221 3422 or via info@hconc.org.au if you need further information or assistance.

2.2 Organisational Membership

An Organisational Member is a community organisation which has a voice and one vote per organisation at Council meetings. The voice and vote of a community organisation is exercised through a nominated representative. Organisational Members are eligible for election to the Board.

Organisations are eligible for membership and pay an annual fee calculated on their organisations income or funding levels.

Membership Fee structure	Income scale		Fee
	Funding	Not For Profit	Other organisations
	< \$50,000	\$35	\$40
	\$50,000-\$200,000	\$65	\$80
	\$200,001-\$500,000	\$95	\$115
	\$500,001-\$1,000,000	\$125	\$150
	\$1,000,001+	\$200	\$240

As an organisational member you:

- will receive free Health Matters magazines and E-newsletters
- are able to submit items for eNews or Health Matters Magazine
- enjoy discounted advertising in Health Matters Magazine
- enjoy discounted attendance for Cultural Competency Workshops

- are invited to contribute & comment on HCC submissions & policies
- can ask HCC for support for submissions or initiatives of significance to the member organisation
- have the opportunity to ask HCC to represent the views of specialist organisations in higher level deliberations
- are eligible for discounted boardroom hire subject to availability
- have access to partnership opportunities
- are invited to Members only events (AGM & End of year Celebrations)
- are invited to [HCC Consumer Excellence Awards ceremonies](#)
- are entitled to one vote at meetings

2.3 Associate Membership

An Associate Member is one of the following:

- Commercial health care organisation;
- Government health care provider;
- Government department or statutory body

As an Associate Member you:

- will receive free Health Matters magazines and E-newsletters
- are eligible to submit items for eNews or Health Matters Magazine
- enjoy discounted advertising in Health Matters Magazine
- enjoy discounted attendance for Cultural Competency Workshops
- are eligible for discounted boardroom hire subject to availability
- have access to partnership opportunities
- are invited to Members only events (AGM & End of year Celebrations)
- are invited to [HCC Consumer Excellence Awards ceremonies](#)

Associate Members have a voice at Council meetings but are not eligible to vote and are not eligible for election to the Board. These organisations pay the same fee as Organisational Members and memberships are also annual.



2.4 Special Category

Small non-funded consumer groups are eligible for membership at no cost

These groups include self-help groups, voluntary organisations, genetic disease support groups and organisations with which HCC has reciprocal membership. These memberships do not expire.

3.0 APPLICATION

Applications for membership will be on the prescribed form and tendered to the Committee for consideration.

Individuals and organisations whose application is rejected, the applicant must be notified as soon as practicable after the committee has made the decision and no reason is required to be given to the applicant for the decision as pursuant to Rule 6 subrule 6.

4.0 REGISTER OF MEMBERS

A list of all current Members and their addresses will be maintained by the Secretary, or another person authorised by the committee, pursuant to rule 13.

5.0 SUSPENSION OR EXPULSION OF MEMBERS

Membership may be terminated pursuant to Part 4 Division 1 of the Rules.

Documents related to this policy		
Related policies	S:\HCC POLICIES AND PROCEDURES\1. INTERNAL\1. ORGANISATION\ORG_01_PAV Purpose and Values S:\MEMBERSHIP\Membership Procedure_how do guide	
Forms, record keeping or other organisational documents	S:\MEMBERSHIP\Organisational Membership\2017-2018 Organisations\Application Form \\10.16.160.11\shared\ADMINISTRATION\Templates & Forms\Forms\HCC Membership\Individual Membership Form S:\MEMBERSHIP\Template for email correspondence to members S:\MEMBERSHIP\Organisational Membership\2017-2018 Organisations\2017 Organisational Memberships	
Reviewing and approving this policy		
Frequency	Person responsible	Approval
Every three (3) years	Operations Manager	Executive Director

Policy review and version tracking			
Review	Date Approved	Approved by	Next Review Due
1	December 2001	Board of Management	2003
2	2012	Board of Management	2015
3		Board of Management	2019